

**Burr Oak Township Planning Commission
Meeting Minutes
October 20, 2025 at 7:00 p.m.**

Members present: Kasdorf, Peterson, Wickey, Conrod. Absent: Craven

- I. Called To Order at 7:00 by Commission Chair Wickey
- II. Approval of Meeting Agenda
Kasdorf moved to approve the agenda, Conrod seconded, motion carried
- III. Approval of Secretary's Report
July 21, 2025 BO Township Planning Commission Meeting Minutes
Kasdorf moved to approve the minutes, Conrod seconded, motion carried
- IV. Chair's Report and Comments
 1. Chairman Wickey was contacted by a resident about splitting and buying a land-locked parcel with easement access. Assessor and Twp. Board will not allow building on parcels such as this from a split.
 2. Resident wants to build pole barn prior to obtaining a building permit for the home. An accessory building cannot currently be permitted prior to home construction.
 3. FEMA floodplain maps are being updated.
 4. Yoder PA 116 exception was approved by Twp board.
- V. Old Business
 1. Revision of the home occupation and family business ordinances.
 - a. Concerns by County Planning Commission over Right to Farm Act and possibility of family businesses not following building code.
 - On RTF, nuisance protection may be jeopardized if GAAMPs not followed.
 - Suggested to add building code to ordinance, and GAAMPs to definition of family business. Chair directed Secretary to add.
 - b. Public hearing needed for proposed ordinance change.
 2. Possible PUD development amendment to our ordinances. Check with Sturgis Twp on any PUDs in their township.
- VI. New Business
 1. Clarifying discussion of our ordinance regarding construction of a residence preceding the construction of an accessory building. Tabled.
 2. Set meeting schedule for 2026.

Motion by Peterson to set Planning Commission meetings in 2026 for Jan 19, Apr 20, July 20, and Oct 19, meeting time 7:00 pm. Seconded by Kasdorf, motion carried.

VII. Motion by Peterson to adjourn, seconded by Conrod, motion carried.
Adjourned at 8:00.

Next scheduled meeting of the Planning Commission: January 19, 2026