

Burr Oak Township Board Meeting Minutes
October 7, 2024

MEMBERS PRESENT:

M. Gould, K. Wickey, T. Cronkhite, G. Letts.

MEMBERS ABSENT:

R. Baker

VISITORS:

G. Pierucki, D. Hutson, T. Conklin, K. Sikorski, A. Good, A. Garl.

APPROVAL OF AGENDA:

Wickey requested to add discussion of update on Master Plan to the agenda. Motion was made by Letts and supported by Gould to approve the agenda. Motion passed.

APPROVAL OF MINUTES:

Wickey requested an amendment be made to minutes to amend the date of the next Planning Commission Meeting from 10/16/24 to 10/21/24. A motion was made by Wickey and supported by Letts to approve and place on file the September 9, 2024 meeting minutes. Motion passed.

VISITOR COMMENTS:

None.

CORRESPONDENCE:

Cronkhite spoke of letter received from MGARD regarding the rescheduled follow up meeting on 9/26 for the noise of chicken barn on Big Hill Rd.

Letts spoke of correspondence from St. Joseph County Police Department regarding break in at cemetery.

TREASURER'S REPORT:

The following account balances were reported; Checking \$6,410.71 and MM \$144,851.60. A motion was made by Letts and supported by Wickey to receive the report and place it on file. Motion passed.

UNFINISHED BUSINESS:

The Village has agreed to handle leaf pickup.

Snow plowing bids were received. Board agreed to continue with Craven Lawncare for 2025.

NEW BUSINESS:

2024 Audit review is complete.

The Annual Road Commission staff meeting is October 30th, 2024 at 10:30am. Township Board Members will plan to attend.

2024 November Election status; Board approved list of election inspectors for Election Day and Public Accuracy Test scheduled and approved for 10/23/24 at 10:30am.

Chicken barn has been built on Findley Rd.

ASSESSOR'S REPORT:

New employee, Aaron Gates, will be around the area handling building permits.

PLANNING COMMISSION:

Wickey reported that Master Plan updates been drafted by the County and subsection of Burr Oak Master Plan. A meeting to approve new Master Plan is required. Meeting set for 11/5/24 at 5:30am to approve the Master Plan.

Next Planning Commission Meeting is scheduled for 10/21/24 at 7pm.

CEMETERY:

Currently searching for a truck to purchase for cemetery to assist with moving dirt.

ZONING BOARD:

No meeting requests have been received so meeting on 10/8/24 will be canceled.

FIRE DEPARTMENT:

Waiting to receive invoice for cement poured in front of new bay.

AMBULANCE COMMITTEE: Next meeting will be on 11/21/24 at 5pm

LIBRARY:

New librarian is doing very well.

PAYMENT OF BILLS: A motion was made by Cronkhite and supported by Wickey to pay the bills amounting to \$58,614.22. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting adjourned at 6:45pm. .