

Burr Oak Township Board Meeting Minutes

April 3, 2023

MEMBERS PRESENT: M. Gould, T. Cronkhite, R. Baker, M. Perry ABSENT: G. Letts

VISITORS PRESENT: S. Carra, D. Hutson, G. Pierucki, T. Conklin, A. Good, T. Hahn. A. Garl

VISITOR COMMENTS:

- Steve Cara, State Rep. attending the meeting to check in with the Township and see if we needed anything.
- Terry Conklin also checking in as a representative of the County Commission. He asked us to let him know if there was anything he could do help.
- Anne Good requested funds to replace the Library carpet and add shelving. She was asked to get a second estimate for the carpet and to provide the Township with information about the use of the Library Endowment Fund for our review.

2023-24 BUDGET HEARING: At 6:10 the Board opened the 2023-24 Budget Hearing and Annual Meeting to allow visitor comments (separate minutes attached). After hearing all comments and questions, a motion was made and support given to close the Budget Hearing at 6:28 and return to the regular meeting business.

TREASURER'S REPORT: The following account balances were reported: Checking- \$6650.56, Southern MM -\$150,703.33, Century MM \$71,523.83. A motion was made by Cronkhite and supported by Perry to receive the report and place it on file. Motion passed.

ASSESSOR'S REPORT: The Assessor provided a form for the Township to reapply to the State for the assessment role to be available to residents online. It was signed and will be submitted by the Assessor.

DUST CONTROL PROGRAM: The Road Commission's Dust Control Program will provide a 50% match for the first \$15,000 (or up to \$7500). A motion was made by Cronkhite and supported by Gould to include all the Township's gravel roads in the 2023 program at a total cost estimate for all roads of \$10,004.00. Motion passed.

2023-24 BUDGET APPROVAL: A motion was made by Cronkhite and supported by Perry to approve the 2023-24 Budget as presented. A roll call vote was taken; all members voted to approve. Motion passed.

CLEAN-UP DAY: The Township will hold the annual clean-up day on April 22 from 8 am-noon in conjunction with the Village. Dumpsters will be available at the Village Maintenance Building on 8th Street in Burr Oak.

FACEBOOK: A motion was made by Cronkhite and supported by Gould to allow deputy clerk, Ashley Garl to create a Facebook page for the Township. This will be used in addition to the

website to notify residents of upcoming events, including the clean-up day, Memorial Day events, and any other news or announcements. Before items are posted, she will send to the Board for review. Motion passed.

MEMORIAL DAY SERVICE: A Memorial Day Service will be held on Memorial Day, May 29th @ 1 p.m. at the Burr Oak Cemetery. More details to come.

CEMETERY – The fence row at Sanborn Cemetery was cleared out and clean up will follow.

PLANNING COMMISSION – The Planning Commission’s next meeting is set for April.

FIRE DEPARTMENT: They are awaiting permits to begin construction on the addition to the fire hall. They hope to get started next week.

AMBULANCE COMMITTEE: The next Ambulance Committee meeting is April 22nd.

PAYMENT OF BILLS: A motion was made by Perry and supported by Baker to pay bills amounting to \$16,448.49. A roll call vote was taken with all members voting to approve. Motion passed.

The meeting adjourned at 6:54 p.m.

Tina Cronkhite, Township Clerk

BURR OAK TOWNSHIP 2023-24 BUDGET HEARING AND ANNUAL MEETING

APRIL 3, 2023

The meeting was called to order at 6:10 p.m. during the regular monthly meeting.

By consensus, the agenda was approved as presented.

APPROVAL OF MINUTES: A motion was made by Perry and supported by Gould to approve the minutes of the April 4, 2022 Annual Meeting. Motion passed.

DEPOSITORY OF FUNDS: A motion was made by Cronkhite and supported by Perry to approve Century Bank and Trust and Southern Michigan Bank & Trust, along with any other FDIC insured institution for Township deposits. Motion passed.

MEETING DATES: Township Meetings will be held the first Monday of each month at 6 p.m. at the Township Hall. If the first Monday falls on a holiday or observed holiday, the meeting will be on the 2nd Monday.

RESERVE ACCOUNT BALANCES:

- Cemetery - \$210,502.09
- Fire Truck - \$91,914.80
- Building - \$130,717.59
- Air Pack - \$4,012.22
- Fire Department - \$12,575.42
- Lucas Equipment - \$6,527.88

VISITOR COMMENTS: Questions were asked and answered about wages of all Township positions.

The meeting was adjourned at 6:28 p.m.

Tina Cronkhite, Township Clerk