

Burr Oak Township Board Meeting Minutes

November 4, 2024 – 6:00 pm

MEMBERS PRESENT: M. Gould, T. Cronkhite, G. Letts, R. Baker, K. Wickey

VISITORS PRESENT: T. Conklin, K. Sikorski, D. Hutson, A. Good, A. Garl, G. Pierucki

APPROVAL OF AGENDA: A motion was made by Baker and supported by Cronkhite to approve the agenda as presented. Motion passed.

APPROVAL OF MINUTES: A motion was made by Cronkhite and supported by Gould to approve the minutes prepared by the deputy clerk at the October meeting. Motion passed.

VISITOR COMMENTS: Conklin followed up on correspondence sent out about Operation Green Light. The County Commission passed a resolution asking local units to show support for veterans in honor of Veteran's Day by displaying green lights.

CORRESPONDENCE: Michigan Gas Utilities sent information about a renewal of their franchise agreement with the Township. It was just received and has not been reviewed yet. More on this at the next meeting.

TREASURER'S REPORT: A sales tax check was received for \$36,611. The following balances were reported by the Treasurer: checking - \$6,607.49 and money market - \$126,822.07. A motion was made by Baker and supported by Cronkhite to receive the report and place it on file. Motion passed.

ASSESSOR'S REPORT: The assessor has a new employee who is going out to take photos to update property records. He is working part-time and may be out during non-traditional work hours. He does have a decal on his car stating he is with the assessor's office.

MASTER PLAN UPDATE: A public hearing on the Master Plan update was held at 5:30 pm this evening. Wickey shared some current stats about Burr Oak's population and noted that not much has changed in the last many years. These stats were updated but no changes to the plan were proposed. There were no public comments. A motion was made by Letts and supported by Baker to approve the update. A roll call vote was taken; all voted to approve. Motion passed.

SNOW PLOWING: A motion was approved at the last meeting to hire Matt Craven again this year for snow plowing at the same rate as last year. The Supervisor updated the Board on the exact cost of \$64.20/hr, which is the same as last year.

ROAD COMMISSION MEETING: The Supervisor shared the details of the annual meeting with the Road Commission. Suggestions for road work in the coming year include: Robinhood & Marian Trail for a cost of \$40,000 and continuing work on Witt Lake for a cost of \$60,000. More discussion will be held by the Board as we prepare next year's budget. Also, an update was given on the speed .20

CEMETERY: We will need to start looking for a replacement for the old dump truck. Gould said she looked at one that was for sale locally but it was in bad shape and the cost was too high.

PLANNING COMMISSION: The Planning Commission accepted the resignation of Rick Ultz from the Commission. They will be looking for a replacement and hope to find someone who represents the Ag community as Rick did. They also approved recommendations on the updated Master Plan to send the to

Township Board (which was approved earlier in this meeting). They are continuing to review and research some changes to our Zoning Ordinance in the sections relating to site plan review for multi-housing units and relating to home-based businesses. The next Planning Commission meeting is in January.

**FIRE DEPARTMENT:** The Fire Board decided to halt discussions on installing a new fire hydrant due to the high cost. Since there is no hydrant work to be done, the cement for the driveway was poured to finish up the project. An office was constructed inside the fire hall and a permit is needed for final approval. They are working on this.

**AMBULANCE COMMITTEE:** The next meeting is November 21 at the Sturgis Township Hall.

**LIBRARY:** The new library director has resigned. She was done at the end of October. No plans yet for the next step. The work on the library roof will be completed sooner than expected. The work will start before the end of November so the contractor will need a down payment. By common consent the Township agreed to pay the initial payment of \$20,000, the library will pay the next installment, and the Township will pay the balance when the job is complete.

**PAYMENT OF BILLS:** A motion was made by Baker and supported by Letts to pay bills amounting to \$67,259.88. A roll call vote was taken; all voted to approve. Motion passed.

The meeting adjourned at 6:50 pm.

Tina Cronkhite, Clerk