

Burr Oak Township Board Meeting Minutes

July 10, 2023

MEMBERS PRESENT: M. Gould, T. Cronkhite, G. Letts, R. Baker, M. Perry

VISITORS PRESENT: G. Pierucki, M. Craven, V. Reed, A. Garl

APPROVAL OF AGENDA: A motion was made by Cronkhite and supported by Baker to approve the agenda as presented. Motion passed.

APPROVAL OF MINUTES: A motion was made by Letts and supported by Baker to approve the June Minutes. Motion passed.

CORRESPONDENCE: The Supervisor provided the report from the roof inspection (with pictures) done on the Township Hall roof. No great damage was found, just minimal patching.

TREASURER'S REPORT: A sales tax check was received for \$32,919 and is not included in the following balances: Money Market - \$6716.16, Money Market - \$152,814.85, Checking \$20,140.02. A motion was made by Cronkhite and supported by Baker to receive the report and place it on file. Motion passed.

ASSESSOR'S REPORT: None

LIBRARY GROWTH FUND: The Township attorney was given the Library policy regarding their Growth Fund to determine how the funds can be used. We haven't received her response as of this meeting.

ZONING ISSUES:

Trailer Park – There has been no compliance on the clean-up of the property at the trailer park. Next steps will be taken - a forced clean up.

Middle Colon Rd – Some compliance was noted however it still appears a business is being operated without a Special Use Exception.

Witt Lake Rd – A complaint was received about an ongoing smell of burning wires or something. The resident was contacted and said it would be stopped.

Tree Quote – More quotes were received for tree clean-up in the cemeteries. A motion was made by Baker and supported by Perry to ask JLW Solutions LLC to do the clean-up of trees and stumps in both cemeteries for \$3750. Motion passed.

2023 AUDIT: The shorter F-65 audit is due in September. The auditors have received all necessary documents from the Township to get started.

HERITAGE DAYS: By common consent, we will allow the Heritage Committee to use the Township Hall if requested for a diaper changing station. Perry and Baker will be in charge of making sure the building is locked at the end of the day.

ELECTION LAW CHANGES: The Clerk shared information with the Board concerning election law changes that affect the Township. Beginning in January, the 9 days of early voting will start. As of now, this will

be run at the County level, but the Township will be charged for the County's help as they will likely have to hire a new employee to meet all the needs.

CEMETERY: The Sexton will install the security cameras we purchased for the Cemetery and hook up so he can monitor on his phone.

PLANNING COMMISSION: The next meeting is July 17th.

FIRE DEPARTMENT: They are continuing work on the new truck bay addition. Additional quotes were received for painting. A motion was made by Baker and supported by Perry to hire Side Chicks Renovations to paint the Township Hall for \$16,500. The Township will pay for the paint. They stated they would be able to finish the project before Heritage Days. A role call vote was taken; all voting to approve. Motion passed.

PAYMENT OF BILLS: A motion was made to pay bills amounting to \$41,292.31. A role call vote was taken; all voted to approve. Motion passed.

The meeting was adjourned at 7:10 pm.

Tina Cronkhite

Clerk