

Burr Oak Township Board Meeting Minutes

August 4, 2025

MEMBERS PRESENT:

M. Gould, K. Wickey, G. Letts, R. Baker

MEMBERS ABSENT:

A. Garl

VISITORS:

G. Pierucki, T. Conklin, M. Craven, A. Good, N. Good, A. Wells

APPROVAL OF AGENDA:

A motion was made by Letts and supported by Wickey to approve the agenda. Motion passed.

APPROVAL OF MINUTES:

A motion was made by Baker and supported by Wickey to approve and place on file the amended minutes from the July 7, 2025 meeting. Motion passed.

PUBLIC COMMENTS:

None to report.

CORRESPONDENCE:

Wickey presented that Linden Kelly requested to use the Township Hall for an event that Rich and Kevin will be attending. A date has not been set yet. A motion was made by Gould and supported by Letts to approve the use of the hall. Motion passed.

TREASURER'S REPORT:

The following account balances were reported; Checking \$12,019.62 and MM \$84,695.21. A motion was made by Letts and supported by Baker to receive the Treasurer's Report and place it on file. Motion passed.

UNFINISHED BUSINESS:

- A. The Master Plan Hearing was held with no public participants. They approved the plan. A copy will be sent to display at the Burr Oak Library. The plan will also be put on the Website.
- B. Dust control will be completed by August 2, 2025.
- C. Witt Lake Road / Robin Hood & Marian Trail Chip / seal - They are up to date but Robinson & Witt Lake might need to be redone. Letts will be looking into this.

NEW BUSINESS:

- A. The audit process is finished. It was the short F65 form.
- B. Heritage Festival Update - The festival went well considering the weather. The Hall looked great after the use and clean up.

ASSESSOR'S REPORT:

D. Hutson dropped off Tax maps for Burr Oak.

PLANNING BOARD:

Wickey reported that our current ordinance for allowing an in home business is not well written. and he distributed a proposed draft revision from the Planning Commission covering the Home Occupations/Family Business portion of the ordinance. Letts agreed to review the draft by the Township attorney. Wickey will send it to the county Planning Commission for their review.

Wickey also reported that the Township currently does not include a Planned Unit Development (PUD) option in the zoning ordinance, and asked if the township should include this as an option for potential development in the township. All supported that the planning commission should look at active PUD ordinances in the surrounding townships and possibly recommend language for the township zoning ordinance.

CEMETERY:

Quotes are out for new fencing around the cemetery. The quote is for black chain link fence then a front border fence. Gould will be looking into getting the gas shut off at the cemetery.

ZONING BOARD:

See planning board notes.

FIRE DEPARTMENT:

The Fire Department made around \$1,900 from the Hot Dog Sales. The Department is currently looking for a grass truck. The Department was awarded a \$2,000 grant from Michigan Gas and they purchased a new gas meter.

AMBULANCE COMMITTEE:

The next meeting will be on 08/21/2025 at 5:30pm.

LIBRARY:

The library meeting will be held 08/07/2025 and they will forward the minutes. The Summer reading program was a success! The Library staff will meet with the new Superintendent to coordinate the school year.

PAYMENT OF BILLS:

A motion was made by Baker and supported by Letts to pay the bills amounting to \$31,629.60. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting adjourned at 6:47pm.